

PUBLIC NOTICE

Public Notice is hereby given that Delaware Technical Community College (DTCC) is seeking to engage the services of a Construction Management (CM) firm for the construction (approximately 4,500 sq ft) and renovations (approximately 8,000 sq ft) to the Central Administration Building located on the Terry Campus in Dover, DE. The Addition and Renovated space will house the Academic Affairs, International Education, Center for Creative Instruction and Technology, Planning & Assessment, College-wide Administration, Articulation, Finance, Legal, Payroll and Accounting functions for the College.

The selected CM will provide services in accordance with AIA Document A132 – 2009 Standard Form of Agreement Between Owner and Contractor, Construction Manager as Advisor Edition as amended by the DTCC Amendment to Agreement for Construction Management Services.

Project Description

The Central Administration Building was originally constructed in 1985 and houses the Office of the President, Academic Affairs, Human Resources, Legal, Finance, Accounting and Purchasing. In order to consolidate college-wide functions and add instructional capacity at the Terry Campus, an additional 4,500 square feet will be needed. These additional functions include International Education, Center for Creative Instruction and Technology, and College-wide Planning, Assessment and Articulation. Renovations to the existing heating and cooling systems plus existing offices and work areas will be made to 8,000 square feet of existing space.

Selection Process

Interested CM firms may contact Darlene Johnston at 302-739-4057 or djohnston@dtcc.edu to obtain the details of the Request for Proposal (RFP). There will be a pre-proposal meeting at the Central Administration Building on the Terry Campus in Dover, DE for the purpose of fielding questions from interested firms and taking a tour of the existing facility. The meeting will be held at 10:00 a.m. on June 8, 2012 in Board Conference Room. The meeting is not mandatory but attendance is highly encouraged.

Submission Requirements

DTCC will accept submission of proposals until 4:00 p.m. on June 25, 2012. Bearer assumes the risk of late delivery and late submissions shall be returned unopened. Please provide one (1) original and six (6) copies of your proposal. Proposal should be submitted to:

Office of the President
DTCC Terry Campus
100 Campus Drive, Dover, DE 19903
Attention of Gerard M. McNesby, Vice President for Finance

DTCC reserves the right to accept or reject any or all proposals and waive any requirements of this RFP.

END OF PUBLIC NOTICE